

LISTING INFORMATION CHECKLIST

We have compiled the following list as a guide for you to assist us in gathering the appropriate information that is necessary for us to prepare an accurate listing and profile package for your business. Don't worry if you can't find all of the items we ask for! It's very rare that any owner of a business can supply us with everything we ask for. Also, please ignore any items of which may not be applicable to your business.

- The last three years financial statements. if available**
- Municipal tax bills or Provincial & Board of Education tax bills**
- A list of chattels and equipment which will be included in the sale of the business**
- A complete list of any major items which will NOT be included in a sale, (please include any rental items)**
- Pictures of your facility**
- Copy of survey, if available**
- Brochures and rate sheets**
- Maps of lakes and species of fish**
- A sketch of property showing approximate building locations**
- Any information which may be available regarding the septic systems and water systems**
- Number of cottages and/or rental units and a description of each**
- Brief description of owner's residence**
- Number of employees and details of any employee contracts**
- Background and history of the property**
- Description of moose tag allocations**
- Description of any BMA's (bear management areas)**
- Details of licences, contracts, leases, etc. ie. Bait dealer's licence, liquor licence, gasoline handling licence, etc.**
- Any paperwork regarding land use permits if applicable**